

ACCOMMODATION RULES OF THE FACULTY OF POLITICAL SCIENCES AND INTERNATIONAL RELATIONS

1. Faculty of political sciences and International relations (thereinafter FPVaMV) can provide accommodation only to such guests who have been properly registered. To comply with this, guests present immediately upon arrival their identification card, passport or any other valid ID at the porter's room.
2. In exceptional cases, guests may be offered on arrival other accommodation than ordered in advance, provided, though, that this does not differ substantially from the confirmed booking.
3. FPVaMV is obliged to accommodate guests, who have booked the accommodation, by 14:00 at the earliest, 17:00 at the latest, if not stipulated otherwise in advance.
4. Guests shall check out by 11:00 of the last day of their stay and vacate the room accordingly, if not stipulated otherwise in advance.
5. Guests are obliged to pay for the accommodation in compliance with the valid price list at the economic division of FPVaMV.
6. Without the consent of the FPVaMV management, the guests must not rearrange furnishings in the room, or carry out any adjustments or alterations to the electrical wiring or other installations.
7. Guests are not allowed to use their own portable electrical or gas appliances in the room. This regulation doesn't apply to electric appliances used for personal hygiene (shaver, hair dryer ect.), notebooks, mobile phones and their accessories
8. Smoking in the room is forbidden.
9. All guests are obliged to refrain from disturbing others by any loud noise from 22:00 to 6:00.
10. Receiving visitors in the room is forbidden.
11. Before leaving the room, guests are obliged to close water faucets, switch off the lights in the room as well as in the bathroom, lock the door and hand in the key at the porter's room.
12. FPVaMV is not liable for the guest's belongings, jewellery, money and other valuables brought in the rooms assigned for accommodation.
13. Guests are bound by these Accommodation rules. In case of serious breach of these Accommodation rules, the FPVaMV management reserves the privilege to claim potential damage.
14. Guests will be held responsible for damages caused to the Faculty property in the extent as set forth in the relevant regulations.
15. Guests may make use of the parking lot in the area of FPVaMV. Supervision is not provided, though.
16. The guest who is provided with the accommodation has the access to the MBU internet network and computer networks through internet network and he/she is fully responsible for his/her activities in accordance with the Directive No. 6/2004 MBU Metropolitan Network Operation Order.

Accommodation rules are valid as of July 1st 2016.

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Dean of the Faculty